

CNA job description

Certified Nursing Assistants assist client(s) with activities of daily living as outlined in a written care plan established by the Home Care Manager and kept in the client's records. A certified nursing assistant is supervised by the Home Care Manager and the Executive Director of the Senior Center of Jackson Hole (SCJH).

Qualifications

Certified nursing assistant homecare qualifications include:

- Valid, current certified nursing assistant license in the state of Wyoming, without any substantiated findings reported
- Completion of 16 hours of state board of nursing home care competency training
- Preferred one year of personal care experience or equivalent verifiable through three work references. Must complete the SCJH employment and competency process
- Must be physically able to perform the duties of the position, including lifting up to 40 pounds, depending on assignment requirements. Bending, stooping, transferring, turning and positioning clients and assist to ambulate.
- Must exhibit mature, responsible behavior, and understand the need for patient confidentiality
- Must possess good oral and written communication skills
- Must be able to read, write, and speak English
- Must be able to follow directions and accurately report to the home care manager any changes in client's condition
- Must be a current licensed driver, and have available properly insured, safe, and well-maintained vehicle to travel to and from assignments
- Staff who transport clients in their own personal vehicles will meet all requirements of the SCJH Transportation guidelines
- Must maintain current credentials including: CNA certification, CPR, first aid, fingerprinting, background check, and in-services to meet Wyoming's 24 CEUs every two years
- Establish a good working relationship with a diverse set of clients, including physically and emotionally impaired clients, developmentally delayed clients, and mentally impaired or clients with memory loss
- Carrying out the nursing delegation plan of care as directed
- Maintain strict confidentiality about all clients and cases
- Document any injuries or emergency situations as directed by Home Care Manager
- Attend and complete all in-service educational programs